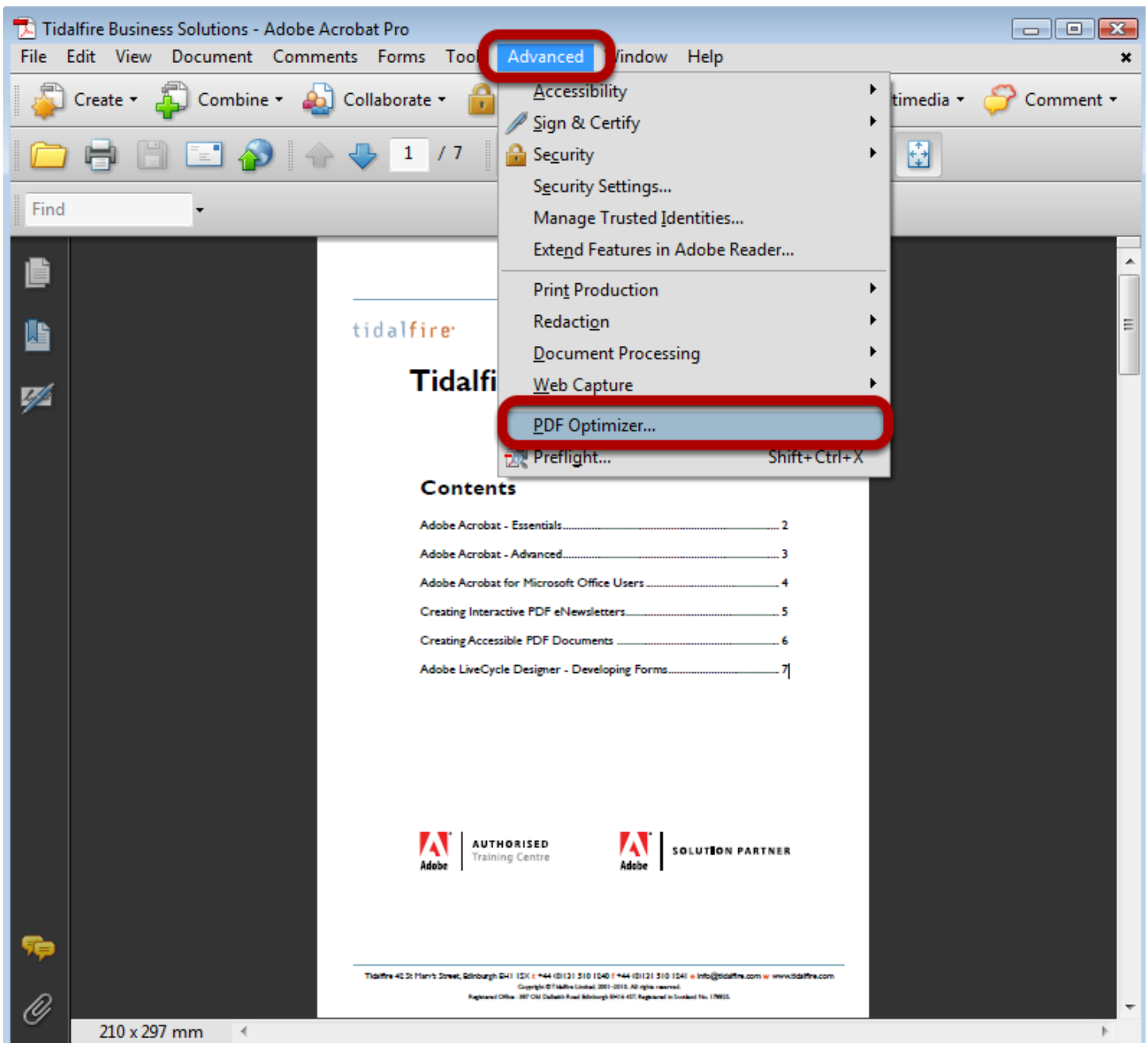


## Using the PDF Optimizer

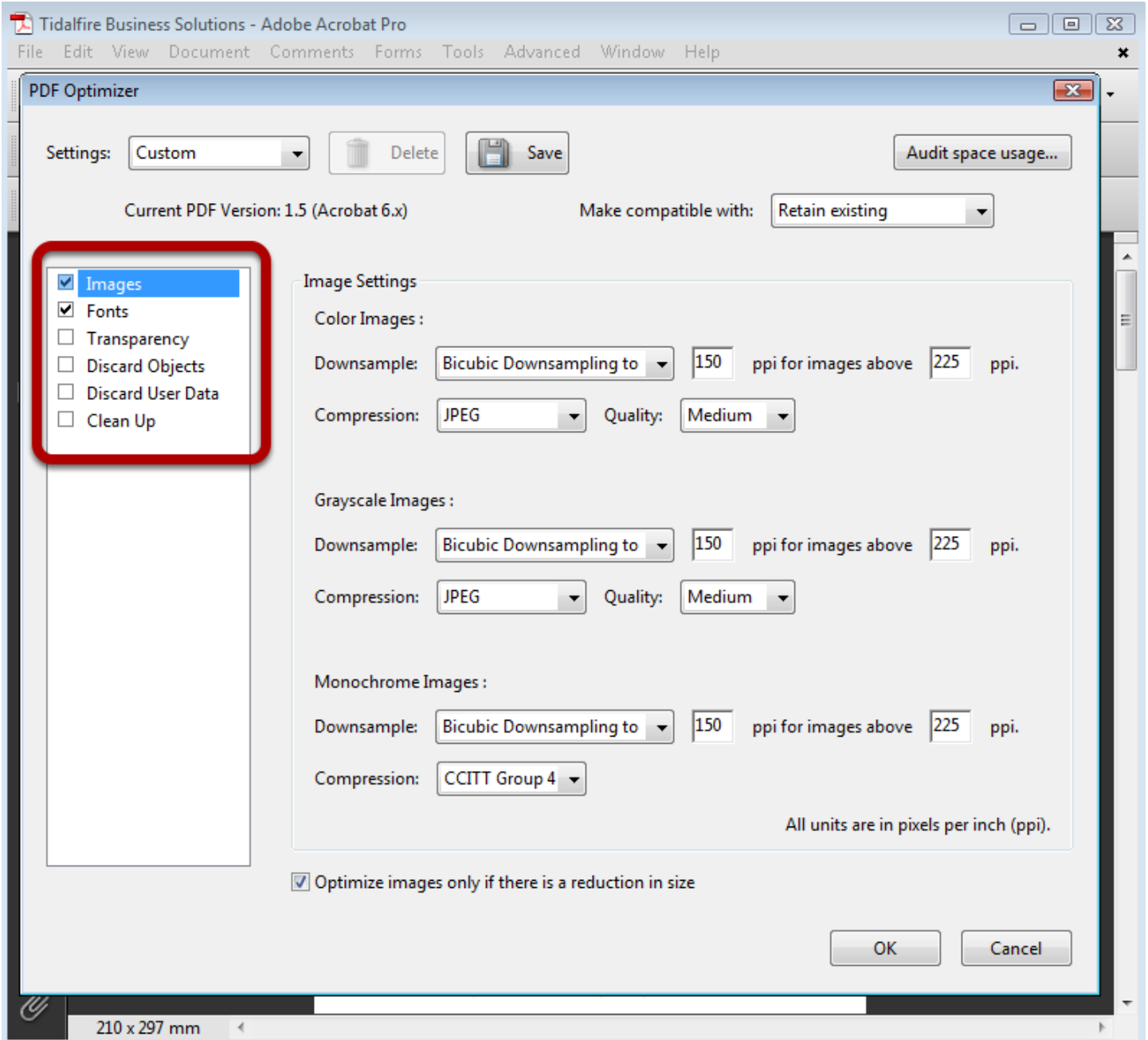
The Adobe Acrobat PDF Optimizer features provides settings for reducing the size of PDF files by saving space through unembedding fonts, compressing images, and removing items from the file that are no longer required.

### Using the PDF Optimizer Option



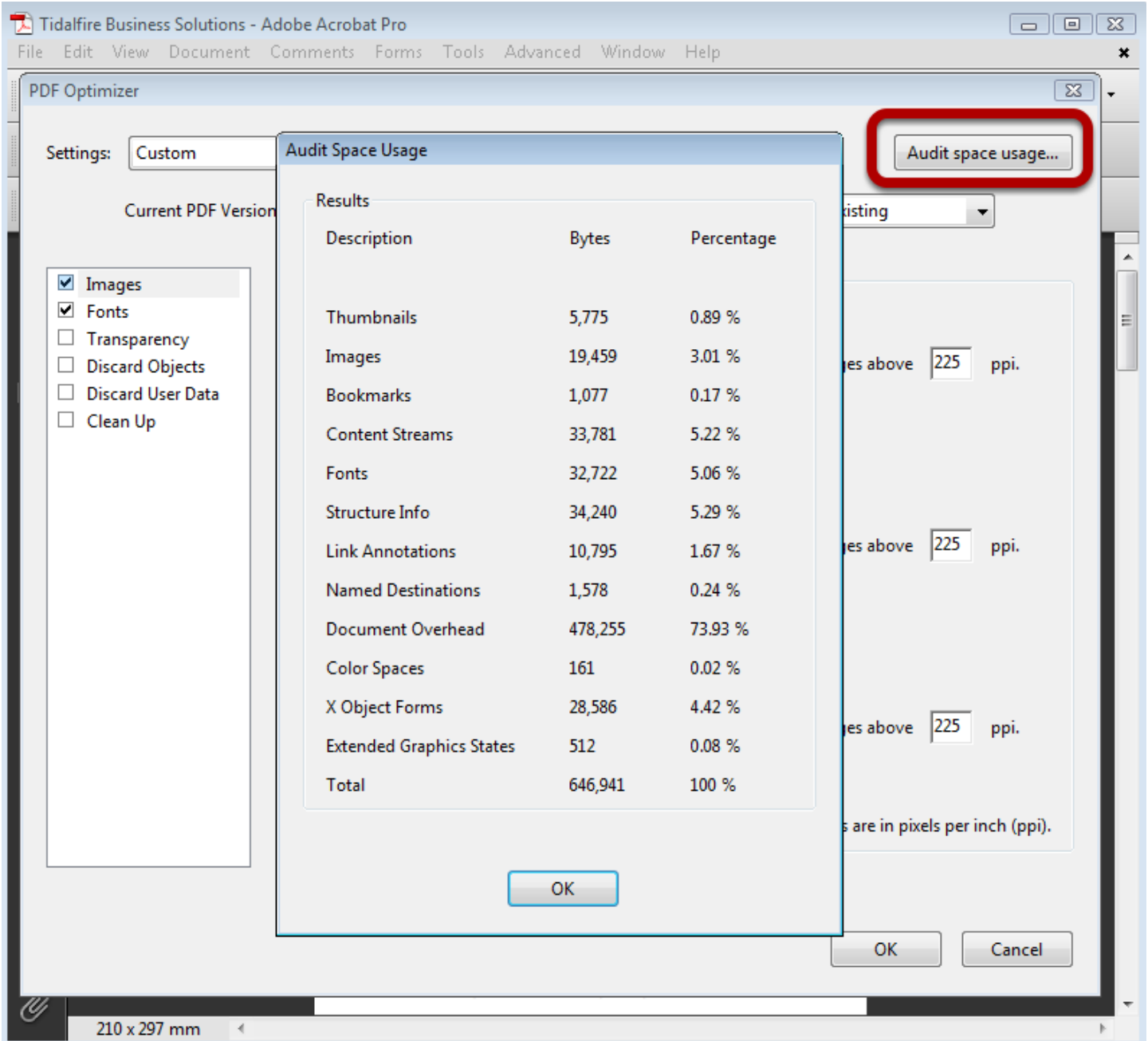
In Adobe Acrobat 9 Pro the **PDF Optimizer** option is available from the from the **Advanced** menu.

## PDF Optimizer Options



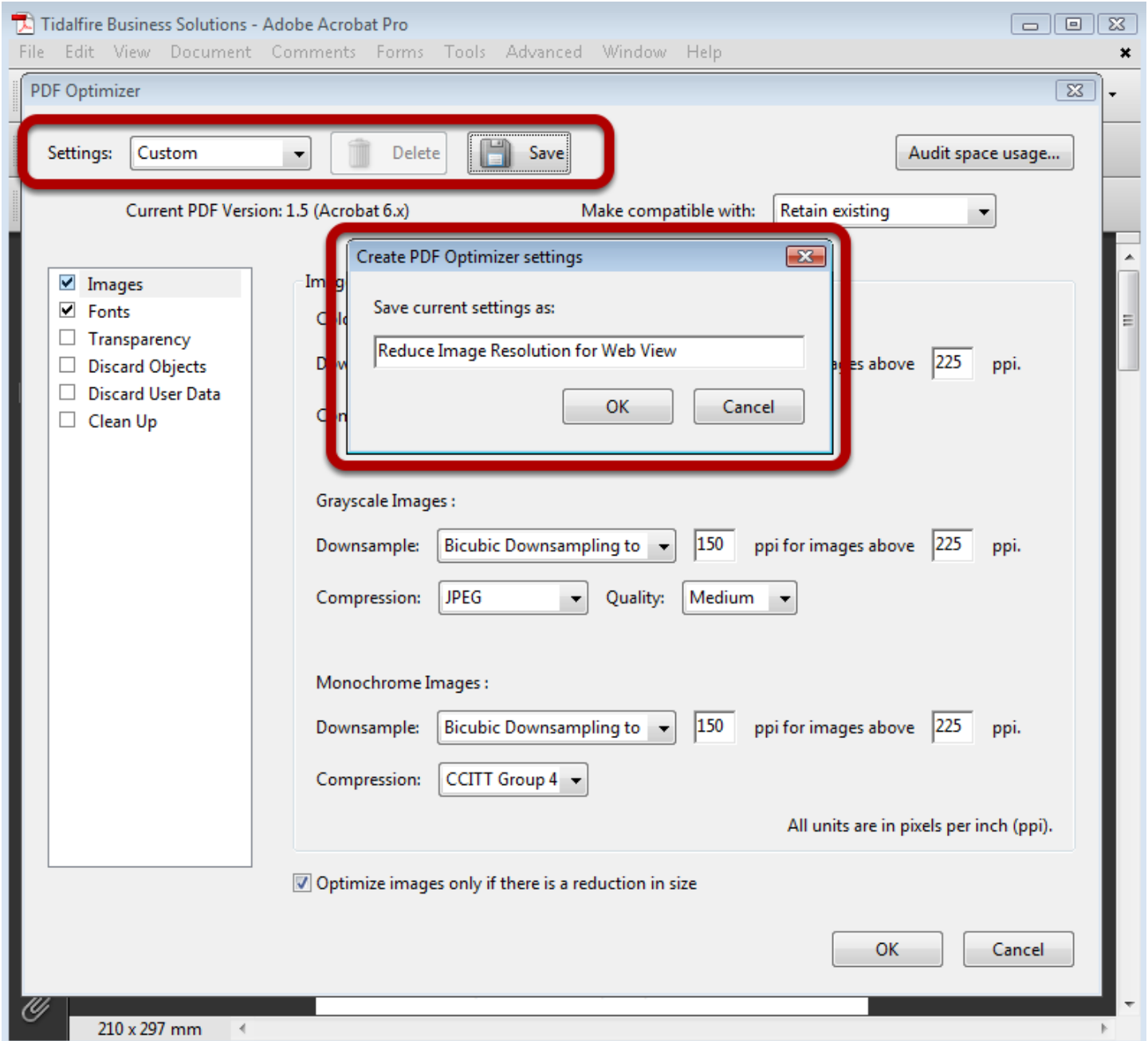
The **PDF Optimizer** has a number of categories which can be used to reduce the size of a PDF by controlling aspects of different assets within a PDF document such as images or fonts.

## Audit Space Usage



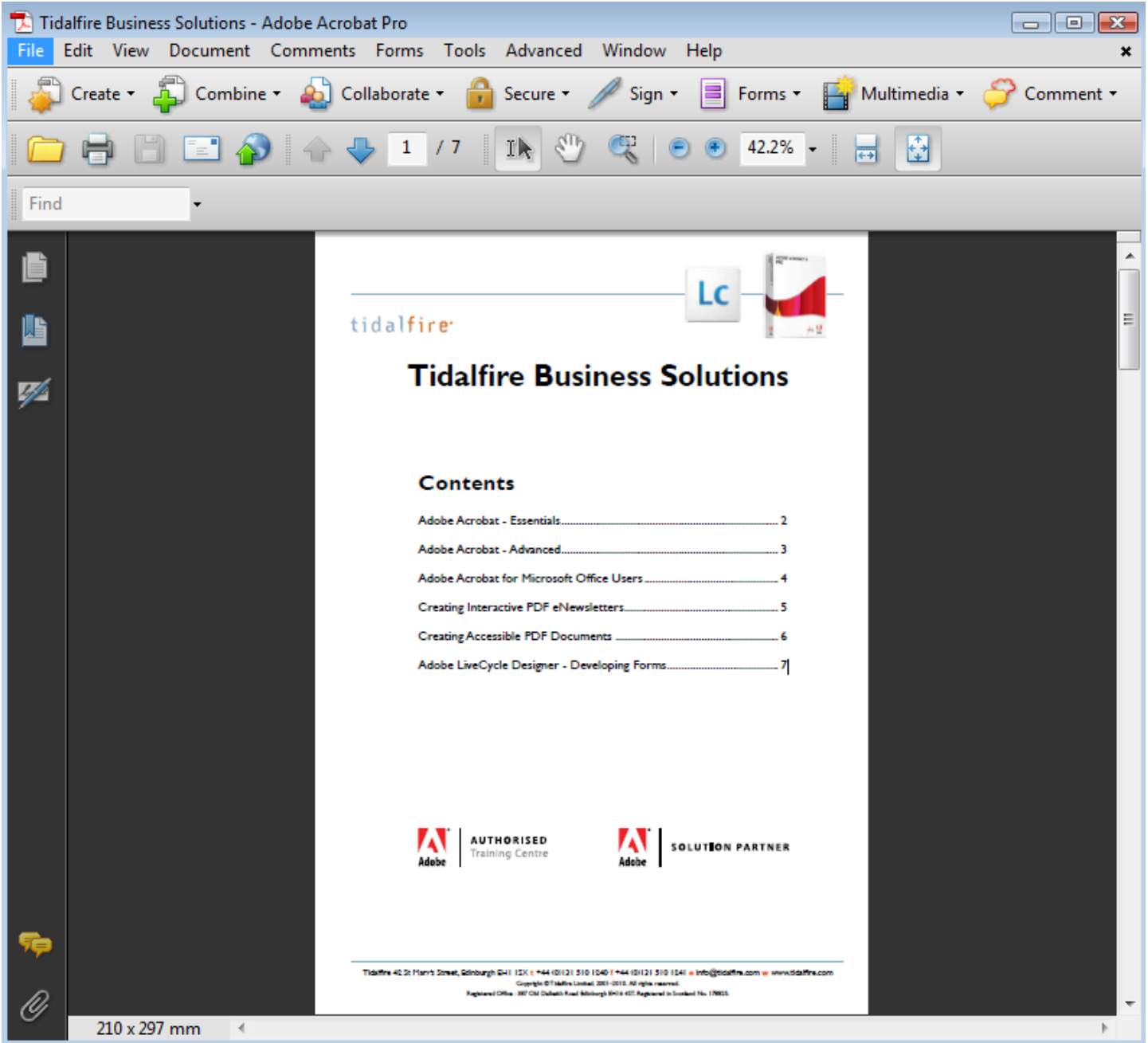
Before starting to use the **PDF Optimizer** it is good practice to check which assets within the open PDF are using up most space. For example if the images are of "high resolution" and they are seen to make up a large percentage of the PDF file size then they can be down sampled and therefore reduce the size of the PDF document.

## Creating Custom Settings



As there are so many settings it can be difficult to remember what settings were used to reduce the file size of a PDF. It is possible to save the the selected options from the various screens by using the **Settings** option. Once a name has been assigned to a set of settings it can be selected and the Optimizer dialogs will reset appropriately each time.

## Optimizing the PDF



Once all of the required settings have been configured click the **OK** button. A **Save Optimized as dialog** will display allowing the file to be saved under a new name. If after checking the file size, the PDF requires more optimization the steps mentioned previously can be repeated with different settings being used.